

Official Media Arrangements
34th ASEAN Summit
20 – 23 June 2019, Bangkok, Thailand

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I. Media Accreditation

- Official media registration will be open between 20 May to 7 June 2019.
- Official media are defined as the photographers and cameramen attached to the official delegation i.e. Office of the Prime Minister, Ministry of Foreign Affairs. Official media can apply through their country's designated Delegation Accreditation Officers (DAO). The registration page for delegates will include a heading specifically for Official Media registration. Please note that photographers and cameramen from news agencies (both state-owned and private news agencies) must apply through the ASEAN Chairmanship website (www.asean2019.go.th) between 20 May to 7 June 2019.
- Official media should submit the following documents together with their application forms (1) A copy of a valid identity card or passport in PDF format, (2) A recent photograph (2x2 inches) in colour against white background, in JPEG format, file size up to 256 kb, and (3) an Equipment list (in case equipment is brought from abroad).
- Successful applicants will receive a confirmation e-mail via the e-mail address provided in their applications.
- Apart from online registration, the Department of Information also requires a list of official media delegation from each participating country through diplomatic channels.
- Official media's badge, press kits, and armband will be distributed by a Media Liaison Officer (MLO) designated to each participating country.
- A media programme will be made available and updated on the ASEAN 2019 Chairmanship website (www.ASEAN2019.go.th).

II. Airports Facilitation

- The Department of Information will facilitate media coverage at airports upon arrival and departure of the Heads of Delegation attending the 34th ASEAN Summit.
- In case where the official media is not travelling with the Heads of Delegation, the Ministry of Foreign Affairs will coordinate with relevant agencies to facilitate equipment customs clearance and other related arrival/departure procedures.
- Flight information as well as details on media equipment should be provided to the Ministry of Foreign Affairs as soon as possible.

III. The Media Centre

- Details of the hours of operation of the Media Centre will be made available on the ASEAN 2019 Chairmanship website.
- Photos and VDO clips of the relevant meetings and functions will be provided to official media and all media for download.
- Computers, printers, photocopiers, and WiFi will be provided.
- Meals and refreshments will be provided to the accredited members of the media.

IV. Contact Details

- For more information and any inquiries, please contact the Press Division, Department of Information, Ministry of Foreign Affairs of the Kingdom of Thailand at Tel: (+66) (0) 2203 5000 ext. 22021, 22030, 22922 Fax: (+66) (0) 2643 5102 or by e-mail: media.mfa@asean2019.go.th

- For specific inquiries, please contact the following:

Information	Name	Position	Phone number	E-mail
Media Centre	Mr. Natapanu Nopakun	Deputy Director-General	(+66) (0) 638306618	natapann@mfa.go.th
Media Opportunities and Programme	Ms. Benjamas Tanvetyanont	Director	(+66) (0) 911201373	benjamat@mfa.go.th
	Mr. Nutchapol Boonparlit	Third Secretary	(+66) (0) 985285275	nutchapolb@mfa.go.th
	Mr. Pinpong Chauvachata	Third Secretary	(+66) (0) 980265431	pinpong@mfa.go.th
Press Conference	Mr. Nattapong Suwanpakdee	Counsellor	(+66) (0) 989549525	nattapongs@mfa.go.th
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**Department of Information
Ministry of Foreign Affairs
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