



Royal Thai Embassy

Jl. DR. Ide Anak Agung Gde Agung,
Kav. E3.3 No.3 (Lot 8.8) Kawasan
Mega Kuningan, Jakarta 12950
Tel: (62-21) 2932 8190-94
Fax: (62-21) 2932 8201
Email: thaijkt@biz.net.id

VACANCY ANNOUNCEMENT

The Royal Thai Embassy is seeking a “Housekeeper” who will be assisting the officials of the Embassy with the tasks as follows:

- 1) Keeping facilities and common areas clean and maintained.
- 2) Ensure appropriate maintenance of all housekeeping equipment and tools.
- 3) Maintain inventory of tools and supplies used in housekeeping activities.
- 4) Assisting and performing other tasks as requested by the officials of the Embassy.

Positions: Housekeeper

Location: The Royal Thai Embassy
Jl. DR Ide Anak Agung Gde Agung Kav. E.3.3 No. 3 (Lot 8.8),
Kawasan Mega Kuningan, Jakarta 12950
Tel: +62 21 2932 8190-4
Fax: +62 21 2932 8213

Qualifications:

- High school diploma
- Working command of English and Native speaking Bahasa Indonesia
- Integrity including honesty and high ethical standards
- Reliability including good time-keeping
- High work standards including the ability to meet performance standards without supervision

Salary: 340 USD per month

Interested candidates are requested to submit a short resume with photograph and academic record to e-mail thaijkt@thaiembassy.co.id. The deadline for submission is on 18 September 2023. Only shortlisted candidates will be contacted for interview.